



**SOSY State Steering Support Team Meeting**  
**November 15, 2011**  
**Nashville, TN**

**Meeting Participants:** Norma Cregan (KS), John Farrell (KS), Tim Thornton (KS), Cindy Bartelsmeyer (KS), Cvieta Jovanovich (MD), Pam Bennett (KS), Carol Gagliano (FL), Nancy Slater (MA), Danielle Anderson-Thomas (NJ), Susan Duron (META), Brenda Pessin (IL), TJ Sparling (NY), Patrice Boone (MS), Paula Gaddis (TN), Kelsey Williams (ID), Betty Black (SC), Beth Robinson (IL), Bob Lynch (NPC), Erneston Vela (CA), Rosa Coronado (CA), Claude Christian (KY), Sheila Peck (AR), Alfonso Zepeda-Capistran (WI), Mary Ann Losh (NE), Tomas Mejia (CO), Jessica Castaneda (TN), Sue Henry (NE), Patience Scott (VA), Sonja Williams (NC), Ray Melecio (FL), Mary Mulloy (VT), Barbie Patch (NH), Pat Meyertholen (OME), Lisa Ramirez (OME), Michelle Moreno (OME), Sara Martinez (OME) and Tracie Kalic (SOSY)

**Welcome and Introductions:** Tracie welcomed everyone and conveyed the meeting. Introductions were conducted.

**Budget:** Norma Cregan discussed the budget and carryover. She also noted that states are asked to submit their consortium fees as soon as they are invoiced. The fee for year 2 is \$12,590.

**Discussion of 2012 Consortium Competition:**

Susan Duron led the discussion of ideas for the next competition. She discussed some key features and objectives for what the next iteration might look like. Susan wanted to know which states were interested in participating in the next go-round and she asked the following questions:

1. Is your state willing to participate?
2. Is your state able to contribute staff time?
3. Is your state able to collect and submit data in a timely manner?

Susan then distributed commitment forms to find out what states are interested. If you have not already done so, please Susan Duron know if your state is interested in participating. Susan also noted that there will be a CIG session at the Annual Director's Meeting. Application will be out in February with a due date of May 7.

**Data Collection, Performance Measures and Evaluation:**

Susan discussed the performance measures and noted that OME wanted to ensure that our performance measures are quantifiable. This increased accountability does add an additional data burden to states but is extremely important to ensure continued funding. Susan went over each of the 13 performance measures with the group. Data collection efforts will be ramped up over the course of this year.

**Product Development:**

Tracie discussed the work of the Technical Support Team and its structure. She has added a Technical Support Team Review Panel to assist in providing feedback on all materials that are in development. This format will allow all states to participate in the TST (even those who may have travel restrictions).

Tracie also reminded the group that a Successful Practices form has been added on the website. We would like to collect as many successful practices/strategies as possible on a variety of topics (curriculum, professional development, identification and recruitment). She also reminded the group to submit their OSY Role Model forms.

At this point in the meeting, representatives from OME joined the group and were introduced.

Jessica Castaneda discussed the new Identification and Recruitment document on Field-Based Recruiting. The document discusses strategies for recruiting on farms and other agri-businesses. Tracie discussed the pilot process for states for the ID&R products.

**SOSY Pilot Process**

Objective 1 Performance Measure b
<b>By August 2012, 80% of all consortium states will pilot at least three new SOSY ID&amp;R materials (Baseline raw number 21 states).</b> <i>Source: Coordinator Survey</i>

**States are required to pilot materials developed through SOSY. As part of the process, we are asking states to do the following:**

1. Disseminate and/or use the documents/products at state trainings, conferences, or via electronic means

2. Select 3-5 people from your state who will provide feedback on the documents
3. Use the product review sheet that you will receive from META by January 15 to gather feedback on the following:
  - a. Quality
  - b. Usability
  - c. Format (including visual appeal)
  - d. Appropriate language usage
4. Submit product review sheets to META by specified due date

### **Curriculum Report:**

Bob Lynch and Brenda Pessin discussed the series of lessons completed thus far. Lessons are in development on the following topics:

1. Career Exploration
2. Legal Rights
3. Parenting
4. Reading on the Move

Brenda also shared the revised Educational Resource Rubric with the group. The rubric has been updated and organized by area of focus and will be linked on the website to the specific lessons. This should make it easier for people to find what they are looking for quickly.

### **Training of Trainers Manual:**

Tracie discussed the Training of Trainers manual and training work completed to date. She noted that all eight draft modules are completed. Work groups will be finalizing the manual and then developing the training materials at the TST meetings in January and April. The TOT will be held adjacent to the Dissemination Event on September 10-11, 2012 in Clearwater, FL>

### **Expectations for Year 2:**

Tracie is currently at work redesigning the website and it should be up and running by the end of January. It will be much more user friendly. She requested that states submit photos for the site.

Dissemination Event Planning Committee is working on planning the event for September 12-13, 2012 in Clearwater, FL. The theme will be Bringing It All Together for Out-of-School Youth.

### **Future Meeting Dates:**

Next SSST meeting will be in Portland, OR at the National Conference.

Technical Support Team meeting will be January 24-25 in Clearwater, FL.

State packets were distributed. Carol Gagliano (FL) raised a question about the OSY profile and how states are using the categories of high, medium, low to measure English language proficiency. Discussion ensued. Tracie will take this issue to the TST meeting in January. The group also wanted to discuss how we may begin looking at data for national trends.

Meeting was adjourned at 1:30 pm.